
**TIGARD CITY COUNCIL
MEETING**

JULY 20, 2004 6:30 p.m.

**TIGARD CITY HALL
13125 SW HALL BLVD
TIGARD, OR 97223**



PUBLIC NOTICE:

Assistive Listening Devices are available for persons with impaired hearing and should be scheduled for Council meetings by noon on the Monday prior to the Council meeting. Please call 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

Upon request, the City will also endeavor to arrange for the following services:

- Qualified sign language interpreters for persons with speech or hearing impairments; and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead-time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting date by calling: 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

SEE ATTACHED AGENDA

A G E N D A
TIGARD CITY COUNCIL WORKSHOP MEETING
JULY 20, 2004

6:30 PM

1. **WORKSHOP MEETING**
 - 1.1 Call to Order - City Council
 - 1.2 Roll Call
 - 1.3 Pledge of Allegiance
 - 1.4 Council Communications & Liaison Reports
 - 1.5 Call to Council and Staff for Non Agenda Items
2. **COUNCIL LIAISON REPORTS**
3. **REVIEW RECOMMENDED DRAFT OF PARK AND RECREATION NEEDS ASSESSMENT SURVEY DRAFT**
 - Staff Report: Public Works Staff
4. **SELECTION OF FINAL LOCATION FOR FANNO CREEK PARK SHELTER AND PARKING LOT**
 - Staff Report: Public Works Staff
5. **COUNCIL GOAL UPDATE**
 - Staff Report: Administration
6. **NON-AGENDA ITEMS**
7. **ADJOURNMENT**

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AGENDA ITEM # 3
FOR AGENDA OF July 20, 2004

CITY OF TIGARD, OREGON
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Review Recommended Draft of Park and Recreation Needs Assessment Survey Draft

PREPARED BY: Dan Plaza, x 2590 DP DEPT HEAD OK [Signature] CITY MGR OK [Signature]

ISSUE BEFORE THE COUNCIL

Consider Recommended Draft of Park and Recreation Needs Assessment Survey

STAFF RECOMMENDATION

Council review the draft of the recommended survey and give direction to staff whether to proceed with the survey interviews or not.

INFORMATION SUMMARY

In an effort to identify the park & recreational needs of Tigard residents, a park and recreation needs assessment survey has been formulated. Approximately 400 randomly selected Tigard residents will be asked to participate in a phone survey. The survey is designed to ascertain Tigard residents' interest in, and willingness to pay for: recreation programs and facilities, e.g. skate park/community recreation center, create a city Recreation Division or create Special Recreation District similar to the Tualatin Hills Park and Recreation District in Beaverton, and purchase land for parks/sports fields and for natural resources such as wetlands and green spaces. The survey will be conducted by Public Affairs Counsel (PAC) using methodology that provides scientifically valid data accurate to +/- 5.0%. Phone surveys will be conducted evenings, weekdays, and weekends during August. The results of the survey will not only assist the City in identifying conceptual ideas, but also in making decisions pertaining to what should be done regarding parks and recreation in the City of Tigard and when.

The Council reviewed a first draft of the survey on May 25 and asked that a 2nd draft be prepared and presented at a future Council work shop. The Parks and Recreation Advisory Board met with the consultant to review the methodology and the questionnaire on June 21 and another draft survey was completed and is being recommended to Council tonight.

OTHER ALTERNATIVES CONSIDERED

n/a

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

"Tigard Beyond Tomorrow" Urban and Public Services – Parks and Greenways Goal #2, acquire and develop park land.

ATTACHMENT LIST

Copy of Recommended Survey

FISCAL NOTES

n/a

**CITY OF TIGARD 2004
FINAL SURVEY**

Hello, my name is _____ I'm with The Nelson Report, a public opinion research firm. We are conducting a brief survey today in your area and would like to include your household's opinions. May I please take a few minutes of your time? Let me assure you I am not selling anything.

First of all, are you registered to vote in the state of Oregon? **(INTERVIEWER: IF NO, POLITELY TERMINATE)**

1. Taking everything into consideration, how would you rate the operation and performance of the City of Tigard ~ EXCELLENT, PRETTY GOOD, ONLY FAIR or POOR?

1. Excellent **(GO TO "A")**
2. Pretty Good **(GO TO "A")**
3. Only Fair **(GO TO "A")**
4. Poor **(GO TO "A")**
5. Not Sure/Refused **(SKIP TO #2)**

- A. Why would you rate the City of Tigard as (EXCELLENT) (PRETTY GOOD) (ONLY FAIR) (POOR)? **(PROBE)**

2. Taking everything into consideration, how would you rate the operation and performance of the City of Tigard's Park System ~ EXCELLENT, PRETTY GOOD, ONLY FAIR or POOR?

1. Excellent **(GO TO "B")**
2. Pretty Good **(GO TO "B")**
3. Only Fair **(GO TO "B")**
4. Poor **(GO TO "B")**
5. Not Sure/Refused **(SKIP TO #3)**

- B. Why would you rate the City of Tigard's Park System as (EXCELLENT) (PRETTY GOOD) (ONLY FAIR) (POOR)? **(PROBE)**

3. Taking everything into consideration, how would you rate the number of recreational activities offered by the City of Tigard ~ EXCELLENT, PRETTY GOOD, ONLY FAIR or POOR?

1. Excellent (GO TO "C")
2. Pretty Good (GO TO "C")
3. Only Fair (GO TO "C")
4. Poor (GO TO "C")
5. Not Sure/Refused (SKIP TO INTRO OF #4)

- C. Why would you rate the number of recreational activities offered by the City of Tigard as (EXCELLENT) (PRETTY GOOD) (ONLY FAIR) (POOR)? (**PROBE**)

The City of Tigard currently provides park services only. Many individuals and groups have come up with a variety of ideas to enhance recreational opportunities for city residents such as children's classes, day camps, summer playground programs, camps, special events, middle school programs, teen programs and adult programs such as sports leagues and classes. We are going to be presenting you several of these ideas. These ideas are not to be viewed as city proposals.

The city would like your opinion on whether recreational programs should be offered to city residents. Currently park services are paid for out of the City of Tigard budget. The city has two other options they would like your opinion on.

One option is for the city to create a separate Recreation Division with its own budget. This Division would be funded by the city's general fund revenues.

4. Would you FAVOR or OPPOSE the City of Tigard creating a Recreation Division of the city?

1. Favor
2. Oppose
3. Not Sure/Refused

Another option is for Tigard to present to voters for approval, a separate Recreation District with its own taxing authority.

5. Would you FAVOR or OPPOSE a separate Recreation District with its own taxing authority?

1. Favor
2. Oppose
3. Not Sure/Refused

The creation of a Recreation Division within the city would cost \$860 thousand per year. The operation of the Recreation Division would be paid for through an operating levy and would

increase the property tax rate by 22-cents per thousand. The other option is for Tigard residents to vote for the creation of a Recreation District. A Recreation District would cost \$1 million per year and increase the property tax rate by 26-cents per thousand.

6. If you had to choose, would you prefer the creation of a CITY RECREATION DIVISION at a cost of 22-cents per thousand, or the creation of a SPECIAL RECREATION DISTRICT at a cost of 26-cents per thousand?

1. City Recreation Division (**GO TO "D"**)
2. Special Recreation District (**GO TO "D"**)
3. Neither (**SKIP TO #7**)
4. Other (**INTERVIEWER, PLEASE DON'T VOLUNTEER, JUST RECORD ON OPEN-END SHEET**) (**SKIP TO #7**)
5. Not Sure/Refused (**SKIP TO #7**)

- D. (**RECREATION DIVISION/RECREATION DISTRICT ONLY FROM #6**)
Why would you prefer the (RECREATION DIVISION) (RECREATION DISTRICT)? (**PROBE**)

7. If you knew the Special Recreation District would be similar to Beaverton's Tualatin Hills Park and Recreation District, would you prefer the creation of a CITY RECREATION DIVISION at a cost of 22-cents per thousand, or the creation of a SPECIAL RECREATION DISTRICT at a cost of 26-cents per thousand?

1. City Recreation Division
2. Special Recreation District
3. Neither
4. Other (**INTERVIEWER, PLEASE DON'T VOLUNTEER, JUST RECORD ON OPEN-END SHEET**)
5. Not Sure/Refused

Another concept is a 20-year \$6.75 million bond measure that would be used to construct a 30,000 square foot Community Recreation Center. The Community Recreation Center would include an indoor gym, classrooms, multi-purpose rooms, and meeting rooms. The construction of a Community Recreation Center would increase the property tax rate by 13-cents per thousand of assessed value.

8. If an election were held today, would you FAVOR or OPPOSE a \$6.75 million bond measure for a Community Recreation Center for the City of Tigard that would increase the property tax rate by 13-cents per thousand?

4. Favor (**GO TO "E"**)
5. Oppose (**GO TO "E"**)
6. Not Sure/Refused (**SKIP TO INTRO OF #9**)

- E. Why would you (FAVOR) (OPPOSE) the \$6.75 million bond measure? (**PROBE**)

In addition, the operation and maintenance of the Community Recreation Center would cost \$400,000 per year. This concept would increase the property tax rate by an additional 11-cents per thousand.

9. If an election were held today, would you FAVOR or OPPOSE the concept that would increase property tax rate by 11-cents per thousand?

1. Favor (**GO TO "F"**)
2. Oppose (**GO TO "F"**)
3. Not Sure/Refused (**SKIP TO INTRO OF #8**)

- F. Why would you (FAVOR) (OPPOSE) the concept? (**PROBE**)

Another idea is a 10-year, \$400,000 bond measure that would be used to construct a skate park for youth. This concept would cost property taxpayers approximately 1-cent per thousand or \$2.60 per year for the owner of a \$200,000 home.

10. If an election were held today, would you FAVOR or OPPOSE a \$400,000 bond measure to construct a skate park that would increase property tax rate by 1-cent per thousand?

1. Favor (**GO TO "G"**)
2. Oppose (**GO TO "G"**)
3. Not Sure/Refused (**SKIP TO #11**)

- G. Why would you (FAVOR) (OPPOSE) the proposed skate park? (**PROBE**)

Now I am going to ask you a variety of questions concerning the idea of a \$6.75 million bond measure to construct a Community Recreation Center. For each one, I will give you some

information and ask, whether with that information, you would FAVOR or OPPOSE the idea.

11. If you knew the bond payments would be structured so that new residents who move into the community in the future would assist in the payment of the bond measure, would you FAVOR or OPPOSE the \$6.75 million concept?
 1. Favor
 2. Oppose
 3. Not Sure/Refused
12. If you knew the Community Recreation Center would enable the city to provide additional recreational opportunities for Tigard residents, such as children's programs like classes, summer playground programs, camps, special events, middle school programs, teen programs, and adult programs such as sports leagues and classes, would you FAVOR or OPPOSE a bond measure?
 1. Favor
 2. Oppose
 3. Not Sure/Refused
13. If you knew that a bond measure would cost property taxpayers 13-cents per thousand or \$26 per year for an owner of a \$200,000 home, would you FAVOR or OPPOSE the bond measure?
 1. Favor
 2. Oppose
 3. Not Sure/Refused
14. If you knew operation and maintenance costs for the Community Recreation Center would increase property taxes by an additional 11-cents per thousand or \$22 per year for an owner of a \$200,000 home, would you FAVOR or OPPOSE the bond measure?
 1. Favor
 2. Oppose
 3. Not Sure/Refused

Another idea includes a \$5 million bond measure that would be used to purchase land to construct additional parks and athletic fields throughout the city. This idea would increase the property tax rate by 9-cents per thousand.

15. If an election were held today, would you FAVOR or OPPOSE a \$5 million bond measure to construct additional parks and athletic fields that would increase the property tax rate by 9-cents per thousand?

1. Favor (**GO TO "H"**)
2. Oppose (**GO TO "H"**)
3. Not Sure/Refused (**SKIP TO #16**)

H. Why would you (FAVOR) (OPPOSE) a \$5 million bond measure for parks and athletic fields? (**PROBE**)

16. If you knew the \$5 million bond measure would increase property taxes by 9-cents per thousand or \$18 per year for an owner of a \$200,000 home, would you FAVOR or OPPOSE the concept to construct additional parks and athletic fields?

1. Favor
2. Oppose
3. Not Sure/Refused

In addition, there is another idea which includes a \$5 million bond measure that would be used to purchase land in order to protect wetlands and green spaces throughout the city. This idea would increase the property tax rate by 9-cents per thousand.

17. If an election were held today, would you FAVOR or OPPOSE a \$5 million bond measure to purchase land for wetlands and green spaces that would increase the property tax rate by 9-cents per thousand?

1. Favor (**GO TO "I"**)
2. Oppose (**GO TO "I"**)
3. Not Sure/Refused (**SKIP TO #18**)

I. Why would you (FAVOR) (OPPOSE) a \$5 million bond measure for wetlands and green spaces? (**PROBE**)

18. If you knew the \$5 million bond measure would increase property taxes by 9-cents per thousand or \$18 per year for an owner of a \$200,000 home, would you FAVOR or OPPOSE the concept to protect wetlands and green spaces throughout the city?
1. Favor
 2. Oppose
 3. Not Sure/Refused
19. Thinking about four of the concepts ~ CONSTRUCTION OF A RECREATION CENTER, CONSTRUCTION OF A SKATE PARK, the PURCHASE OF LAND FOR PARKS AND ATHLETIC FIELDS, and the PURCHASE OF LAND FOR WETLANDS AND GREEN SPACES, which of these concepts would you be willing to vote for in one bond measure? **(INTERVIEWER: COMBINATION RESPONSES WILL GO UNDER THE "OTHER" CATEGORY)**
1. Recreation Center Only
 2. Skate Park Only
 3. Land For Parks Only
 4. Land For Wetlands/Open Spaces Only
 5. None
 6. Other
 7. Not Sure/Refused
20. How much more would you be willing to pay each year in property taxes in order to enhance recreational opportunities and preserve green spaces throughout the City Of Tigard?
1. Nothing
 2. \$1-\$18
 3. \$19-\$36
 4. \$37-\$52
 5. \$53-\$90
 6. Over \$90
 7. Not Sure/Refused

Now I am going to read you several statements some people have made concerning the various recreation projects the City of Tigard is currently **seeking your opinion on**. For each statement, I would like you to tell me if you AGREE or DISAGREE with the statement.

1. Agree
2. Disagree
3. Not Sure/Refused

21. My taxes are already too high. I can't afford any of the recreation concepts **being discussed in this survey.**
22. I like the idea that the city is considering the protection of natural wetlands and greenways in the city. I favor the idea that would preserve our natural resources.
23. It's about time the City of Tigard began providing additional recreational opportunities for citizens. I favor the concept of a Community Recreation Center.
24. Our city already has plenty of parks and athletic fields. I oppose the \$5 million bond measure for parks and fields.
25. I like the community just the way it is. We don't need additional recreational activities to improve livability in our area.
26. I would prefer to create a Recreation District similar to Beaverton's Tualatin Hills Park and Recreation District to enhance recreational opportunities for residents rather than create a Recreation Division within the city.

DEMOGRAPHICS

27. SEX:

1. Male
2. Female

28. AGE: Are you between the ages of.....?

1. 18-34
2. 35-44
3. 45-54
4. 55-64
5. 65+
6. Not Sure/Refused

29. OWN/RENT: Do you own or rent your home?

1. Own
2. Rent
3. Not Sure/Refused

**INTERVIEWER: POLITELY END SURVEY WITH
RESPONDENT, THEN COMPLETE THE FOLLOWING
QUESTION:**

30. **VOTER HISTORY: (INTERVIEWER: RECORD THE NUMBER OF TIMES
RESPONDENT HAS VOTED IN THE LAST FOUR ELECTIONS FROM THE
PHONE LIST – SEE INSTRUCTION SHEET)**

1. 1 Out Of 4 Elections
2. 2 Out Of 4 Elections
3. 3 Out Of 4 Elections
4. 4 Out Of 4 Elections
5. Not Sure/Refused

CITY OF TIGARD, OREGON
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Selection of Final Location for Fanno Creek Park Shelter and Parking Lot

PREPARED BY: Dan Plaza, x 2590 DP DEPT HEAD OK [Signature] CITY MGR OK [Signature]

ISSUE BEFORE THE COUNCIL

Council to give direction as to which option they prefer.

STAFF RECOMMENDATION

Engineering and Parks recommend Option "B".

INFORMATION SUMMARY

In late August 2003, the "white house" located on Fanno Creek Park burned down. The Council then decided that they would like to construct a shelter and small parking lot in the area of the "white house". The Council chose a shelter that resembles Indonesian structures. The shelter project includes certain amenities such as a display panel denoting the various land features at Fanno Creek Park and tables. A small, three space parking lot would also be constructed. Two location options are presented for Council consideration and direction. This process began with the hopes of having the shelter installed by August 21, which is the grand opening of the new Library.

Option "A" is *not* the preferred option because: 1) it is too close to Hall Boulevard; 2) it would be too close to the parking lot; and 3) the shelter/parking lot configuration would endanger a mature 10-inch Japanese maple tree.

Option "B" *is* the preferred option because: 1) it is outside the 50' Fanno Creek buffer zone and 100-year flood plain; 2) it is located away from Hall Boulevard; 3) no trees are endangered, and 4) it is near to two approved trail locations. Option "B" sites the shelter in a location near existing trees and does not require any revisions to the existing swale. Additional trees would be planted just south of the shelter to buffer the shelter from the Library.

Although encroachment is allowed in certain circumstances within the Fanno Creek 50' buffer zone, mitigation is required. In the permit process the City would be required to justify the reason it is seeking mitigation. The City would need to show why the shelter cannot be built outside the buffer zone. In other words, the City would have to answer the question, "Why cannot the City avoid encroachment into the buffer zone in order to build a shelter at Fanno Creek Park?" Clean Water Services (CWS) has informed me that in this case there is ample space at the park outside the buffer zone to build a shelter. There is also a 20% rule that would in this case allow an encroachment of only 10', but not enough to be of any real help in this case. CWS was also asked about the City getting "grandfather credit" because the former "white house" location was located partially in the buffer zone and their response was that "grandfather credit" is only considered when an existing structure is being replaced with a new structure of the same type. In this case, a shelter replacing a house would not receive "grandfather credit". The adopted master plan places the preferred trail alignment in a configuration that would keep as much of the grassy, open space area north of the Library available for community gatherings, which would be capable of serving

hundreds of people and be a place where outdoor community recreational programs such as concerts, special events, art shows, etc., could be conducted.

Option “A” or “B” could hopefully be built by August 21. Any site selection that would involve encroachment in the buffer zone would require CWS permitting and would take additional time, hence pushing the installation date past the grand opening date of August 21.

OTHER ALTERNATIVES CONSIDERED

n/a

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

“Tigard Beyond Tomorrow” Urban and Public Services – Parks and Greenways Goal #2, acquire and develop park land.

ATTACHMENT LIST

Rendering setting forth Options “A” and “B”
Additional rendering showing option “B” location.

FISCAL NOTES

The appropriated budget for this project is \$60,000 – approximately \$30K from the insurance claim (on the “white house”) and \$30K from the Parks Capital Fund.

Proposed Shelter Location at Fanno Creek Park



AGENDA ITEM # 5
FOR AGENDA OF July 20, 2004

CITY OF TIGARD, OREGON
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Council Goal Update

PREPARED BY: Joanne Bengtson [Signature] DEPT HEAD OK [Signature] CITY MGR OK [Signature]

ISSUE BEFORE THE COUNCIL

Update on the progress of the Council goals for the second quarter of 2004.

STAFF RECOMMENDATION

Review the update.

INFORMATION SUMMARY

Attached are brief summaries of the progress made through the second quarter of 2004 on the goals adopted by the Council on January 27, 2004.

OTHER ALTERNATIVES CONSIDERED

N/A

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Visioning goals are identified throughout the goals and tasks developed by the City Council.

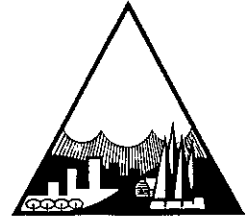
ATTACHMENT LIST

Transmittal memo from Joanne Bengtson
Second Quarter Update – City Council 2004 Goals

FISCAL NOTES

N/A

MEMORANDUM
CITY OF TIGARD, OREGON



TO: Honorable Mayor & City Council
FROM: Joanne Bengtson, Administrative Assistant
DATE: July 9, 2004
SUBJECT: Second Quarter Update – City Council 2004 Goals

Attached is the second quarter update for the 2004 City Council Goals. This item is listed on the July 20, 2004, Council Agenda as item 5.

i:\adm\goal update memo to cc.doc6/24/04

Council Goals for 2004

GOAL 1 – FINANCIAL STRATEGY

A. Develop and implement a sustainable long-term financial strategy for issues such as:

1. General Fund needs
2. Library
3. Transportation
4. Parks and open space
5. Washington Square regional center
6. Central Business District
7. Water system
8. Extension of urban services through annexation

Second Quarter Update:

The second quarter of calendar year 2004 has been very active for the City in financial matters. Issues worked on during this period include:

- *Developed and adopted the FY 2004-05 Budget,*
- *Finalized the Five Year Financial Forecast based on that budget,*
- *Updated City fees and charges,*
- *Reviewed the Privilege Tax with the Budget Committee as a possible new revenue source,*
- *Prepared several special analyses related to the possible annexation of Bull Mountain,*
- *Continued participation of the Joint Audit of Qwest and Verizon franchise fees – after two years of negotiations with Verizon, the cities' auditor was finally allowed on site to review Verizon's books, and Verizon has committed to complete this audit before the end of the calendar year,*
- *Initiated an audit of NW Natural franchise fees in cooperation with Salem and Portland – several other cities are now joining this effort,*
- *Concluded negotiation of a new franchise with NW Natural that includes an increase in the franchise fee rate from 3% to 5%,*
- *Initiated a study to update the City's Parks SDC,*
- *Developed several financial analyses in support of the City's negotiations of the contractual reimbursement from Clean Water Services in exchange for maintaining part of CWS's service area,*
- *Implemented the City's new Street Maintenance Fee and began collections,*
- *Called the 1993 Bancroft Bonds early, saving the City \$8,000 in interest costs*

First Quarter Update:

Goal 1 Departments have been putting together budget requests and the City Manager has been developing his Proposed Budget in response to Council direction to budget conservatively. The Budget will be constructed to push the need to go to voters for a local option levy out as far as possible.

Staff briefed Council in a workshop session on the drivers in the financial forecast to help answer the question why declining General Fund balances are projected. Understanding the drivers will help to develop appropriate responses.

Staff has continued to support the discussion of the Bull Mountain annexation by developing special analyses as needed and responding to citizen inquiries.

GOAL 2 – TIGARD CENTRAL BUSINESS DISTRICT

- A. Support the activities of the Downtown Task Force as it defines a vision for redevelopment.
- B. Select a consultant to carry out the Transportation Growth Management (TGM) grant to create a redevelopment plan based upon the recommendations of the Task Force and Council.
- C. Choose a financing mechanism, such as tax increment financing, for carrying out the redevelopment plan or vision.
- D. Broaden the Task Force to include citywide representation.

Second Quarter Update

Goal 2A:	<i>Council appointed an additional 12 members to the Downtown Task Force. Parametrix was selected in June as the consultant for the Downtown redevelopment program.</i>
Goal 2B:	<i>The IGA between ODOT and the City needs to be adopted by the Council to proceed with the plan and work program.</i>
Goal 2C:	<i>Not yet applicable. Financing mechanisms will be addressed in the redevelopment plan.</i>
Goal 2D:	<i>The Council also passed a resolution on March 9 that expanded the Task Force to reflect Tigard's broad constituency and Downtown stakeholders. The recruitment has been completed and the Task Force consists of 24 members.</i>

First Quarter Update

Goal 2A Council passed a resolution on 3/9/04 that acknowledges the efforts of the Task Force and commends its members for completing the work program. The resolution also directs that all current Task Force members be invited to continue serving on an expanded Downtown Task Force.

Goal 2B Staff is working with ODOT to finalize the project's scope of work. Once ODOT finalizes its review, an Intergovernmental Agreement (IGA) and Request for Proposals (RFP) seeking consultants will be completed. This groundwork will take place in the next quarter, culminating in a consultant's selection.

Goal 2C Not yet applicable. Financing mechanisms will be addressed in the redevelopment plan.

Goal 2D The Council also passed a second resolution on March 9 that expanded the Task Force to reflect Tigard's broad constituency and Downtown stakeholders. The recruitment process is now under way.

GOAL 3 – TRANSPORTATION

- A. Aggressively pursue solutions to congestion of state, county and city facilities that cross through Tigard.
 - 1. Reforming the Transportation Financing Task Force.
 - a. Explore outside funding sources
 - b. To recommend to the City Council expansion of the task force functions
 - 2. Identify project priorities and funding needs for state and city facilities.
 - a. Prioritize all project needs – city, county and state facilities in Tigard
 - b. For priority facilities which are controlled by another entity,
 - 1. Discuss the project with the entity which has jurisdiction over the facility; and
 - 2. Negotiate a funding solution which could include partial city funding; and
 - 3. Offer to improve a related city transportation problem in exchange for the other entity completing a needed transportation facility; and
 - 4. Offer to accept jurisdiction for the improved facility upon project completion.
- B. Continue working with Tri-Met to carry out the Memorandum of Understanding and identify and fund additional improvements with an emphasis on intra-city bus routes.
- C. Council shall meet with ODOT representatives at least once in 2004 to discuss state road facilities in Tigard and the related funding needs and priorities.

Second Quarter Update

(from Community Development)

Goal 3B: A joint City-TriMet roundtable was held with social service and housing providers in April. The participating agencies included Community Partners for Affordable Housing, the Good Neighbor Shelter, the Senior Center and eight other Tigard-based organizations. The meeting focused on how the respective agencies' clients use transit and on transit access and coverage improvement needs. In May, TriMet made a presentation to the Downtown Task Force. In June, TriMet presented the program to the Planning Commission.

Second Quarter Update

(from Engineering)

- A. Aggressively pursue solutions to congestion of state, county and city facilities that cross through Tigard.
 - 1. Reforming the Transportation Financing Strategies Task Force.
 - a. Explore outside funding sources
 - b. To recommend to the City Council expansion of the task force functions
 - 2. Identify project priorities and funding needs for state and city facilities.
 - a. Prioritize all project needs – city, county and state facilities in Tigard
 - b. For priority facilities which are controlled by another entity,
 - 1. Discuss the project with the entity which has jurisdiction over the facility; and
 - 2. Negotiate a funding solution which could include partial city funding; and
 - 3. Offer to improve a related city transportation problem in exchange for the other entity completing a needed transportation facility; and
 - 4. Offer to accept jurisdiction for the improved facility upon project completion.
- B. Continue working with Tri-Met to carry out the Memorandum of Understanding and identify and fund additional improvements with an emphasis on intra-city bus routes.
- C. Council shall meet with ODOT representatives at least once in 2004 to discuss state road facilities in Tigard and the related funding needs and priorities.

Goal 3A1 *The reconstitution of the Transportation Financing Strategies Task Force is scheduled for the Council meeting on July 13, 2004. At that same meeting, a resolution commending the original Task Force members is scheduled for Council consideration and action. The Oregon Grocery Association will be represented in the reconstituted Task Force. Invitations were issued to the Tigard Chamber of Commerce and Washington Square management to provide representation on the Task Force. There has been no response from the Chamber and Jack Reardon of Washington Square said he could not serve, but would ask for a representative from the Westside Economic Alliance. If representatives from those groups are submitted, they could be added by amending the resolution to add those members. Once the Task Force is reconstituted, the initial meeting can be set, possibly in late July or early August 2004.*

Goal 3A2a *A list of high priority projects regardless of jurisdiction was developed and presented for Council review and discussion at the workshop meeting on February 17, 2004. This list included high priority intersection projects along Highway 99W to move east-west traffic more effectively. A project to widen McDonald Street at the Highway 99W intersection to provide a dedicated right-turn lane and to extend the stacking on the left-turn lane from McDonald Street to Highway 99W is included in the Capital Improvement Program for FY 2004-05. This project should improve east-west traffic movement while allowing motorists to access Highway 99W more readily.*

Goal 3B *The amount of \$75,000 was included in the Capital Improvement Program for FY 2004-05 to allow for joint projects to be undertaken by the City and TriMet to provide pedestrian connections between transit amenities such as bus stops and key activity centers. Some of these funds could be used for improvements in downtown Tigard in conjunction with TriMet's Commuter Rail Project. The funding could also be used to extend existing sidewalks at key locations in the City to provide a safe path to school for children.*

Goal 3C *A new representative to the Oregon Transportation Commission from this area will be appointed this summer. This new representative will be requested to meet with Council at a workshop meeting in the fall to discuss Tigard's transportation project needs.*

First Quarter Update

(Update from Engineering Department)

Goal 3A1 The Transportation Financing Strategies Task Force is in the process of being reconstituted to evaluate potential sources of revenue for street improvement projects. Because participation from the business community has been lacking on this Task Force, the Tigard Chamber of Commerce and Jack Reardon of Washington Square have been requested to provide representatives to serve on the Task Force. Jack Reardon indicated that he was already fully booked, but would request the Westside Economic Alliance to provide someone from the business community. The Chamber has not yet responded. The Task Force membership should be finalized in early May.

Goal 3A2a A list of high priority projects regardless of jurisdiction was developed and presented for Council review and discussion at the workshop meeting on February 17, 2004. This list included high priority intersection projects along Highway 99W to move east-west traffic more effectively.

Goal 3B The Engineering Department continued working with TriMet to carry out the provisions of the Memorandum of Understanding. An amount of \$75,000 was included in the Capital Improvement Program for FY 2004-05 to allow for joint projects to be undertaken by the City and TriMet to provide pedestrian connections between transit amenities such as bus stops and key activity centers. The funding could also be used to extend existing sidewalks at key locations in the City to provide a safe path to school for children.

Goal 3C Matt Garrett, the Region 1 Manager from Oregon Department of Transportation (ODOT), met with City Council at its workshop meeting on March 16, 2004. This is the first step in establishing a dialogue with ODOT that could eventually lead to implementation of high priority projects. ODOT had been provided earlier with the list of high priority projects, most of which involved Highway 99W intersections with City streets. Mr. Garrett emphasized that strong support from the business community is important when it

comes time to select projects for implementation. This message was passed on to the Tigard Chamber of Commerce by both Council and the City Manager.

(Update from Community Development Department)

Goal 3B A joint City-TriMet roundtable meeting with local social service and housing providers is set for April 7th. The participating agencies include Community Partners for Affordable Housing, the Good Neighbor Shelter, the Senior Center and eight other Tigard-based organizations. The meeting will focus on how the respective agencies' clients use transit and on transit access and coverage improvement needs. Similar outreach meetings with the Downtown Task Force and Planning Commission are set for May and June, respectively.

GOAL 4 – PARKS AND RECREATION

- A. Meet with the Park and Recreation Advisory Committee to:
 - 1. Discuss the vision of the Task Force and the Council related to the City need for parks and recreation.
 - 2. Discuss possible acquisition needs and financing for the City of Tigard as well as unincorporated Bull Mountain.
 - 3. Discuss options and interest in creating a park and recreation district.
- B. Continue to participate in discussions with the Tigard-Tualatin School District and neighboring cities to consider the school district's funding needs.
- C. Meet with the Skate Park Committee and formulate a plan of action.
- D. Continue to support the efforts of the Youth Forum.

Second Quarter Update

(Update from Public Works Department)

Goal 4A1 A community parks and recreation assessment survey has been recommended to Council for consideration on July 20. If Council approves the survey interviews will begin in either late July or August. The executive summary, setting forth the findings has been scheduled for September 21.

Goal 4A2 The Bull Mountain Park and Open Space Task Force created a Bull Mountain Parks Concept Plan which sets forth land acquisition and park development projects for the Bull Mountain area. It was presented to Council on June 22. Council accepted the "white paper".

Goal 4A3 This question will be addressed in the upcoming community parks and recreation assessment survey and reported in a future goal report.

Goal 4B There is nothing to report on this at this time.

Goal 4C The Task Force continues meeting on, and pursuing their fundraising efforts. The Task Force had a booth at the Balloon Festival. They also conducted skateboarding demonstrations at the Festival. The wood floor they skated on was donated by Dave Nicoli. Dave intends to make a sizeable donation to the skate park if festival revenues permit it.

Goal 4D

(Update from Administration)

During the second quarter, the Youth Forum members focused on supporting building a Community Coalition of Youth Service Providers in the community to formalize a partnership that will qualify for grant funds to support youth programs and activities.

First Quarter Update

(Update from Public Works Department)

Goal 4A1 The first joint meeting between the City Council and the Park and Recreation Advisory Board was held on March 9, 2004.

On April 22, 2003, the Tigard City Council re-established the Tigard Park and Recreation Advisory Board. Within three months, seven Tigard residents were appointed by the Council to serve on the Board. They are Shelley Richards, Jason Ashley, David Baumgarten, Scott Bernhard, Michael Freudenthal, Darrin Marks and Carl Switzer. Two Ex-Officio members have been appointed, Barry Albertson, to represent the Tigard-Tualatin School District, and Eileen Webb, to represent the Tigard Planning Commission. Since being formed, the Advisory Board has toured many of Tigard's parks and facilities. They have heard presentations about the City's park budget, Parks Capital Improvement Plan, and the general City of Tigard visioning process as it applies to Parks and Recreation. Additionally, they have reviewed Master Plans for Cook Park, Bonita Park, Summerlake Park, Skate Park, and Fanno Creek Park. They have also been briefed on the efforts of Rich Carlson's effort, along with many others, toward creating a Tigard Skate Park for our city's youth. The Board has adopted goals and a mission statement which reads "*The Purpose of the Park and Recreation Advisory Board is to advocate for park and recreation opportunities for a growing Tigard.*" They have also created an e-mail address, parkrecboard@ci.tigard.or.us, and the Board now has a webpage on the City's website.

Issues discussed at the first joint meeting were:

- a) what has the Board learned,
- b) Board goals,
- c) Board interest in conducting a community assessment survey aimed at community interest in parks and recreation programs – this project is well on its way, Council was updated on 4/12),
- d) Council Goal #4,
- e) vision of the Board and Council related to the city's need for recreation (COT Recreation Div/Dep't)-survey related,
- f) possible park land acquisition needs and financing for the City of Tigard as well as unincorporated Bull Mountain – significant work has been done on this with the Bull Mountain Parks and Open Space Task Force-a "White Paper" will be submitted soon,
- g) skate park-survey related, and
- h) options and interest in creating a park and recreation district-survey related.

Goal 4A2 The Bull Mountain Park and Open Space Task Force has created a Bull Mountain Parks Concept Plan which sets for land acquisition and park development projects for the Bull Mountain area. Although the plan has not been finalized, it has identified projects totaling between \$8M – \$10M. This plan will be an integral part of the "White Paper". The current Parks System Master Plan will be updated once the Bull Mountain Parks Concept Plan is approved by the Task Force, Park and Recreation Advisory Board and the City Council. Basically, the Bull Mountain plan will become a part of the City's Parks System Master Plan.

Goal 4A3 This question will be addressed in the upcoming community parks and recreation assessment survey.

Goal 4B There is nothing to report on this at this time.

Goal 4C On February 10, the Council met with the Skate Park Task Force in a joint meeting. The results of that meeting led to the Task Force, along with city staff and elected officials, meeting again on February 25 at a general meeting aimed at creating a fund raising structure. Several funding sources were identified, such as: various youth and adult fund raising activities, public and private grants, in-kind donations of materials and labor, etc. The Task Force leadership formed the following four new fund raising committees to begin fund raising efforts to raise the needed money. These committees are now meeting, some more than others, to organize the fund raising campaign. The committees are:

- Communication Committee
- Youth Fund Raising Activities Committee
- Adult Fund Raising Activities Committee
- "Grants" Fund Raising Committee

Goal 4D During the first quarter, the Youth Forum focused on supporting the Police Activity League's (PAL) efforts to build a Tigard chapter and provide extended after school programs at Fowler and Twality Middle Schools.

GOAL 5 – GROWTH MANAGEMENT

- A. Continue Bull Mountain annexation information preparation leading to a July 2004 Council action on the Annexation Plan.
- B. Form subcommittees and review their completed White Papers.
- C. Designate a subcommittee which will review the Planned Development section of the Community Development Code, led by the Planning Commission.
- D. Develop a framework/timetable for a Comprehensive Plan update.
- E. Negotiate with Washington County staff to determine who will prepare the plan and zoning for the UGB Areas 63 and 64, and identify the source of funding for the plan.

Second Quarter Update

- Goal B:** *Bull Mountain subcommittees were appointed and developed White Papers for Parks, Streets, Planning, and Police.*
- Goal C:** *Planned Development committee members have been interviewed by Council and appointed. Their first meeting was April 14, 2004. The committee is continuing to work on PD programs.*
- Goal D:** *The Planning Commission continues to work on a Comprehensive Plan update program. The objective is to finalize the Planning Commission recommendations by September for Council review and action in the fall.*
- Goal E:** *Staff is collecting preliminary information related to the scope of concept plans for the UGB expansion areas.*

First Quarter Update

- Goal 5B** Bull Mountain subcommittees were appointed and are meeting to develop a program/scope for four areas of analysis: Parks, Streets, Planning, and Police.
- Goal 5C** Planned Development committee members have been interviewed by Council and appointed. Their first meeting is scheduled for April 14th.
- Goal 5D** The Planning Commission continues to work on a Comprehensive Plan update program. The objective is to finalize the Planning Commission recommendations by June for Council review and action in summer.
- Goal 5E** Staff is collecting preliminary information related to the scope of concept plans for the UGB expansion areas.

GOAL 6 – COMMUNICATION

- A. Increase Tigard's communication with other local officials and elected bodies through active participation of City Council members and staff.
- B. Improve and expand communication with citizens, particularly communicating successes and future concerns.
- C. Support the Tigard Beyond Tomorrow goal to maximize citizen involvement opportunities through educational programs by implementing a citizen leadership series.
- D. Investigate the possibility of supporting the mission of the Tigard Youth Advisory Council "to empower, improve and connect the lives of Tigard's youth" by adding a youth representative to all City boards and committees.
- E. Investigate the possibility of supporting the Tigard Beyond Tomorrow strategy to "encourage public participation through accessibility and education with an annual citizens' fair for community events and businesses."

Second Quarter Update

Goal 6A *During the second quarter, City Council and/or staff met with regional partners at CDBD Advisory Board, WCCLS, CLAB, the IWB, MPAC, the Regional Water Consortium, the Senior Center Board, the Tigard Chamber of Commerce Board, WCCCA, WCCC, the Tualatin Basin Natural Resource Coordinating Committee and the Westside Economic Alliance. The Council met with the Tualatin City Council and the Tigard-Tualatin School District on April 5. In addition, representatives of the Regional Economic Development Partners made a presentation to City Council on April 20. Metro Executive, David Bragdon, met with the Council on May 18.*

Goal 6B *Improvement and expansion to communications efforts included the following:*

- *Focus on Tigard - Over the last 3 months, Focus topics included the Downtown Plan, Budget 101 and Bull Mountain Annexation Plan*
- *Website – During the last quarter, staff posted a Downtown Survey and the Tigard Beyond Tomorrow Vision Survey. Staff is able to generate customized reports from the survey data that is posted on-line and into the system from paper surveys that have been submitted*
- *Committee for Citizen Involvement (CCI) – In May, staff recommended the CCI, made up of City of Tigard facilitators to begin regular discussions about ongoing citizen involvement efforts and ways to expand communications with citizens.*

Goal 6C

Staff has collected course outlines and materials for leadership series conducted in Beaverton and Lake Oswego. The next step is to finalize the schedule and topics for Tigard's citizen leadership series.

Goal 6D

The Planning Commission, Downtown Task Force and Park Board have requested youth representatives.

Goal 6E

Staff is working with the Tigard Blast Committee to combine the Citizens Fair with the Blast scheduled for Saturday, September 18. Coordinator meetings are scheduled for the week of July 12.

First Quarter Update

Goal 6A During the first quarter of 2004, City Council members and/or staff met with Community Development Block Grant Advisory Board, Washington County Cooperative Library Services, Cooperative Library Advisory Board, Intergovernmental Water Board, Metro Policy Advisory Committee, Regional Water Consortium, Senior Center Board, Tigard Chamber of Commerce Board, Washington County Consolidated Communications Commission, Washington County Coordinating Committee, Tigard Festival of Balloons Planning Committee, Tualatin Basin Natural Resource Coordinating Committee, and the Westside Economic Alliance.

Goal 6B Improvement and expansion to communication efforts included the following:

Focus on Tigard – Focus on Tigard continues to be a valuable tool to inform citizens about upcoming events, programs and projects, and educate citizens about current programs.

Over the last six months, Focus topics have included the Capital Improvement Program, Bull Mountain annexation, water, the street maintenance fee, community events, and the volunteer program. Beginning with the April program, the format was changed so the focus topic is presented first with announcements closing the program.

Communication Plan – As part of the budget process, staff included a brief listing of their proposed communication plan for each major program or project. Including this information in the budget shows the Budget Committee, Council, and citizens how information will be disseminated on all major city programs and projects and serves as a reminder for staff on the variety of communication tools available.

There continues to be an emphasis on developing communication plans when projects and programs are initiated to ensure a proactive approach to communication and information sharing.

Web Site – Staff continues to add new features to the web page. Park reservations are now available online through the city's web page. In the last six months, visits to the city's web site have increased from 34,859 to 39,888 per month.

Cable Television – The Network Services Division has implemented an in-house civic studio training program. City staff members are currently being trained by Chris Myers, the city's Network Services Technician who is also trained as a Producer/Director/Camera Operator. One staff person has completed the training.

The goal of the training program is to expand the city's cable program production capacity and maximize the use of the civic studio.

Goal 6C A preliminary schedule has been developed for a citizen leadership series to start in October. Topics will include government finance, land use, transportation, and citizen involvement. Staff and guest speakers will present the material to the participants. It is expected that the program will be limited to 25 participants.

Goal 6D The City Council has appointed Lindsey Boyce, President of the Tigard Youth Advisory Council, as an ex officio member of the Council. Lindsey reviews the Council meeting material, asks questions and enters the discussion, but does not vote.

Goal 6E A tentative date, Saturday, September 25, has been set for the Citizens' Fair. Planning for the event will begin this spring.